



## Community Trust Coaches

**Gillingham Football Club Community Trust are looking to employ coaches to delivery after school club coaching sessions.**

Successful candidates will need to be hardworking, flexible, outgoing and self-driven with a positive outlook and a clear focus on high quality performance. Applicants should also be reliable, determined, and keen for the opportunity of a new experience.

Pay would be subject to qualifications and experience.

Key skills and experience required:

- FA Level 2 Certificate in Coaching Football or working towards the qualification
- FA First Aid Qualification
- Knowledge and understanding of child protection issues including holding a current FA Safeguarding Children Workshop certificate
- Enhanced DBS
- Own transport essential
- Flexible

This role will require the successful candidate to deliver after school football sessions in a mixture of Medway based primary schools from the hours of 3.30pm – 4.30pm Monday – Friday.

Pay will be based on the qualification held.

If you are interested in being considered for part-time coaching work please email/post your CV and covering letter, outlining your availability and previous experience to:

Gillingham Football Club Community Trust  
MEMS Priestfield Stadium  
Redfern Avenue  
Gillingham, Kent  
ME7 4DD  
Email: [mthompson@priestfield.com](mailto:mthompson@priestfield.com)  
Tel: 01634 623413

**Closing Date: On-going**

**Job Reference: GFCCTCC700**

If you would like to discuss potential opportunities further or require more information, please contact Molly Thompson (details above).

*Gillingham Football Club Community Trust actively promotes Equal Opportunities in employment, and welcomes applications from all parts of the community. If you have any particular requirements in respect of the recruitment or interview process please mention this in your covering letter.*



## Job description – Community Trust Coach

**Purpose:** To deliver after school football sessions to children within primary schools in Medway.

**Duties :**

- Deliver coaching sessions to children in a wide range of local schools, clubs and organisations.
- Promote Gillingham Football Club to the wider community.
- Co-ordinate and plan sessions appropriate to the needs and ability of the children.
- Perform administration duties to support the programme, for example leaflet distribution.
- Maintain the highest level of professionalism and enthusiasm whilst representing Gillingham Football Club in all capacities.
- Run and support community festivals, tournaments and events.
- Liaise with schools, teachers and parents.
- Ensure equipment and apparel is of a satisfactory standard.
- Any other duties that are deemed to be appropriate for the post-holder.
- Future potential for more permanent positions and additional work outside hours specified.

## Person Specification – Community Trust Coach

Area	Qualities	Essential	Desirable	Measured
<b>Qualifications</b>	Level 2 qualification in coaching football		✓	CV
	FA Modules or working towards		✓	CV
	Qualification in any other sport		✓	CV
	Hold a valid FA DBS disclosure	✓		
	Hold the Coaching Disabled Footballers Award		✓	CV
	FA Generic Tutor Training		✓	CV
<b>Knowledge</b>	Knowledge of FA development initiatives	✓		Interview
	Knowledge of long term player development		✓	Interview
	Understanding of child protection and health and safety issues	✓		Interview
<b>Skills</b>	Able to communicate effectively with a range of people	✓		Interview
	Able to work both in a team and independently	✓		CV and interview
	Able to adapt coaching sessions to participants	✓		Interview
	Able to encourage, motivate and enthuse young people to participate in football	✓		Interview
	Excellent planning and organisational skills	✓		CV and interview
	Basic IT skills to include Microsoft Word and Excel	✓		CV and interview

<b>Experience</b>	A minimum of one year's coaching experience		✓	CV, interview and reference
	Experience of coaching in a school/community setting/Football Club		✓	CV and interview
	Experience of evaluation the effectiveness of coaching sessions and programmes		✓	CV and interview
<b>Personal</b>	Commitment to development and willingness to undertake training where necessary	✓		CV and interview
	Ability to work effectively on own initiative and maintain a high standard of work	✓		CV and reference
	A flexible attitude to working and willing to work evenings and weekends	✓		CV and reference
	Hold a valid driving licence and have access to own transport	✓		CV
	Reliable and dependable	✓		Reference